



Reopening IUFSO

Board of Education Update

August 25, 2020



Presentation Agenda:

Tonight's presentation will cover the following topics:

- Kindergarten-1st grade proposal recommendation
- Cohort model update and review
- K-12 schedule overview
- Distance learning option update
- Revised phased-in opening calendars
- Reopening planning update



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Kindergarten & 1st Grade



Proposal: K-1 Four (4) Half-Days/Week In-Person Learning

The District reconvened the Curriculum & Instruction Reopening Committee to evaluate the proposal for Kindergarten and 1st grade to attend school for four (4) half days per week. The Committee determined that it is viable to implement. Thus, with the Board's support, the K-1 experience will be as follows:

This model will include:

- Students remain in two cohorts who attend separate AM & PM sessions
 - Cohort A - AM session 8:00 am - 10:45 am
 - Cohort B - PM session 11:45 am - 2:30 pm
- Students participate in on-site learning four (4) half-days:
 - Monday, Tuesday, Thursday, Friday
- Students also participate in asynchronous distance learning on the four days they attend school.
- Students will have a day of distance learning on Wednesdays.

Supported by administration and the K-1 faculty, the model will provide for necessary continuity of learning



Proposal: K-1 Four (4) Half-Days/Week In-Person Learning

Budgetary considerations:

To implement the (4) four half-day K-1 model the following expenditures will be incurred:

- Transportation: \$35,075
- Monitors to supervise traffic: \$13,050
- Custodial: \$13,050
- Total estimated expenditure: \$61,175

Important Note:

The Curriculum & Instruction Reopening Committee will explore a similar concept for grades 2-5. However, even if the model was to be recommended for implementation, it would not be introduced for the start of the school year.



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Cohort Model Update & Review



Cohort Model to be Implemented

All students, K-12 will attend school in a cohort model.

- **Cohort A**

- Last names beginning with **A through L**
 - Grades K-1 AM session 8:00 am - 10:45 am Mon, Tues, Thurs, Fri
 - Grades 2-12 On-site Learning Monday and Tuesday
 - Grades 2-12 Distance Learning Wednesday through Friday

- **Cohort B**

- Last names beginning with **M through Z**
 - Grades K-1 PM session 11:45 am - 2:30 pm Mon, Tues, Thurs, Fri
 - Grades 2-12 On-site Learning Thursday and Friday
 - Grades 2-12 Distance Learning Monday through Wednesday

- **Cohort C**

- Special class students onsite Monday, Tuesday, Thursday and Friday



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Grades 2-12 Schedule Overview



Grades 2-12: Hybrid Schedule to be Implemented

All students grades 2-12 will follow the following hybrid schedule:

<i>M</i>	<i>T</i>	<i>W</i>	<i>TH</i>	<i>F</i>
A	A	FLEX	B	B

Flex Days:

- Remote learning for all students with 2 ½ hours teacher contact time
- Elementary: Specials, small group, conferences
- Secondary: Alternate periods 0-4 one week, periods 5-9 the next
- 2 ½ hours for committee meetings, professional learning and collaboration



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Distance Learning Option Update

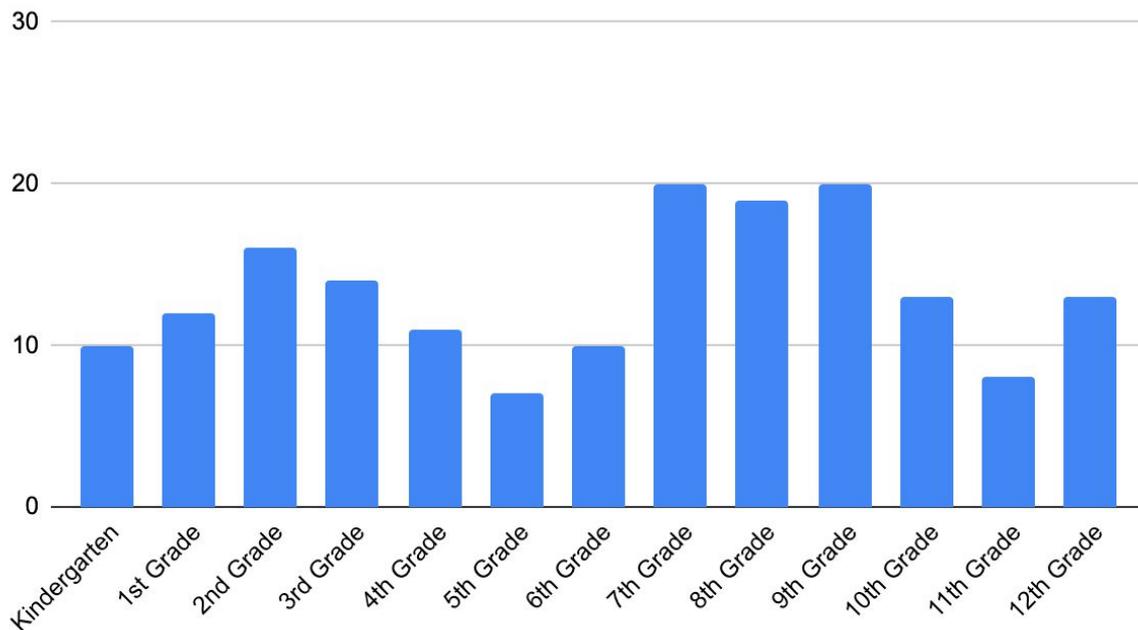


100% Distance Learning Option

Parents were provided with the option to enroll their children in 100% distance learning.

- 1,725 current District Enrollment
- 152 students enrolled in option
- 8.8% of students enrolled in option

Requests for 100% Distance Learning





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Revised Phased-in Opening



Revised Phased-in Reopening Calendar

The phased-in reopening of school is being revised, to provide for:

- Delivery and set up of all necessary PPE and signage
- Delivery and installation of all needed instruction technology to support distance learning
- Opportunity to pilot and troubleshoot all building-based health and safety protocols
- Opportunity for teachers to develop experience utilizing new technology and instructional practices related to distance & hybrid instruction
- Provides for 14-day period (travel quarantine) prior to starting in-person learning



Revised Phased-in Reopening Calendar Details

September 8th - 11th: All Schools - 100% Distance Learning

September 14th - 18th: All Schools - 100% Distance Learning

September 21st - 25th:

Dows Lane:

- ❖ Grades K-1: 4 half-day model
- ❖ Grades 2-3: Hybrid model

Main Street: Hybrid model

Middle School: Partial Hybrid model (students attend one day in person)

High School: Partial Hybrid model (students attend one day in person)

September 29th - October 2nd:

All Schools: Full implementation of plan

- ❖ Grades K-1: 4 half-day model
- ❖ Grades 2-12: Hybrid model



Phased in Reopening - September 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
7 LABOR DAY NO SCHOOL	8 100% Distance Learning	9 100% Distance Learning	10 100% Distance Learning	11 100% Distance Learning
14 100% Distance Learning	15 100% Distance Learning	16 100% Distance Learning	17 100% Distance Learning	18 100% Distance Learning
21 Dows & MSS K-1: Half day model 2-5: A On-Site B Dist. Learning IMS & IHS A1 On-Site, others Distance Learning	22 Dows & MSS K-1: Half day model 2-5: A On-Site B Dist. Learning IMS & IHS A2 On-Site, others Distance Learning	23 100% Distance Learning	24 Dows & MSS K-1 Half day model 2-5: A On-Site B Dist. Learning IMS & IHS B1 On-Site, others Distance Learning	25 Dows & MSS K-1 Half day model 2-5: A On-Site B Dist. Learning IMS & IHS B2 On-Site, others Distance Learning
28 YOM KIPPUR NO SCHOOL	29 K-1: Half day model 2-12: A On-Site B Dist. Learning	30 K-1: Half day model 2-12: A On-Site B Dist. Learning	1 K-1: Half day model 2-12: B On-Site A Dist. Learning	2 K-1: Half day model 2-12: B On-Site A Dist. Learning



Phased in Reopening - October 2020

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
5 K-1: Half day model 2-12: A On-Site B Dist. Learning	6 K-1: Half day model 2-12: A On-Site B Dist. Learning	7 100% Distance Learning	8 K-1: Half day model 2-12: B On-Site A Dist. Learning	9 K-1: Half day model 2-12: B On-Site A Dist. Learning
12 Columbus Day No School	13 K-1: Half day model 2-12: A On-Site B Dist. Learning	14 K-1: Half day model 2-12: A On-Site B Dist. Learning	15 K-1: Half day model 2-12: B On-Site A Dist. Learning	16 K-1: Half day model 2-12: B On-Site A Dist. Learning
19 K-1: Half day model 2-12: A On-Site B Dist. Learning	20 K-1: Half day model 2-12: A On-Site B Dist. Learning	21 100% Distance Learning	22 K-1: Half day model 2-12: B On-Site A Dist. Learning	23 K-1: Half day model 2-12: B On-Site A Dist. Learning
26 K-1: Half day model 2-12: A On-Site B Dist. Learning	27 K-1: Half day model 2-12: A On-Site B Dist. Learning	28 100% Distance Learning	29 K-1: Half day model 2-12: B On-Site A Dist. Learning	30 K-1: Half day model 2-12: B On-Site A Dist. Learning



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Health and Safety



Health and Safety Protocols and Procedures

The District has developed health and safety protocols aligned with SED and DOH requirements that were presented on August 13th & 20th. Details are posted on the Reopening Irvington UFSD webpage. These include plans for the following areas:

- School visitors
- Social distancing
- Face masks
- Handwashing and hygiene
- Cleaning and sanitization
- Transportation
- Food services
- Ventilation and air circulation
- Health screening
- COVID-19 testing
- Contact tracing
- School closures



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Planning Update



Planning Updates

- Technology needs:
 - a. 650 Chromebooks ordered - **waiting on delivery**
 - b. Classroom cameras ordered and delivered
 - c. Earbuds with microphone ordered for all students
 - d. Technology being installed

- Health screening:
 - a. District to introduce an app for daily reporting by parents and staff members - **to be launched next week**

- Staffing needs:
 - a. District is assessing staffing needs based on accommodation requests
 - i. **Availability of staff to supervise students in school**
 - ii. **Budget to address evolving staffing needs**
 - iii. **This will have a significant impact on all school districts' ability to operate with in-person learning**

- PPE needs:
 - a. District currently attempting to order necessary materials
 - b. Creative sourcing methods being taken



How Do Parents Get Their Questions Answered?

- Review the Reopening IUFSD webpage
- Email questions to Reopening@IrvingtonSchools.org for specific questions on the reopening
- Questions to the Board of Education can be sent to Board@IrvingtonSchools.org
- Consistently review the Reopening FAQ document posted on the Reopening IUFSD page
 - a. will be regularly updated with new content
- School-level meetings to be held
 - a. look for communications from principals
- Review school-level communications and past District-level communications
- Note: Student schedules to be communicated in approximately two weeks

The logo of Irvington Union Free School District is a circular seal. The outer ring contains the text "IRVINGTON" at the top and "UNION FREE SCHOOL DISTRICT" at the bottom. Inside the ring, there is a central emblem consisting of a stylized "I" and "U" intertwined. Above the emblem, the words "NEW" and "1856" are visible. Below the emblem, the Latin motto "PER ASPERA AD ASTRA" is written.

**The health and safety of
every student & every staff member, every day!**

Health & Safety Resources



Health & Safety



School Visitors

To provide for the health and safety our students and staff:

- Visitations to the schools will be greatly reduced
- Volunteer opportunities will be eliminated
- All meetings will be scheduled remotely when practicable
- Visitors will be required to complete a health survey upon arrival and must provide information for contact tracing purposes
- Vendor and contractor access will be limited and scheduled after-school when possible (with the exception of Aramark - our food service vendor)



Social Distancing

Social distancing will be supported at all times:

- No large-group gatherings will be held
- All student desks will be placed a minimum of 6 feet apart
- Students will be seated facing the same direction
- Stairway access will be modified for one-way traffic only, with the exception of emergencies
- Hallways will be marked with a dividing line
- Elementary students will eat lunch in their classrooms or the cafeteria to provide necessary spacing
- Travel to/from other locations will be limited where possible
- Use of outdoor space whenever possible
- Signage and floor decals will be installed throughout each school to guide traffic
- Specific pick-up/drop-off procedures will be implemented at each school to reduce congestion/contact



Face Masks

Face Masks:

- The District will require that masks will be worn at all times except during mask breaks and lunch
- Supervised mask breaks will be provided with social distancing
- Masks will be worn during Physical Education & Recess
- Students and staff members will be trained in the proper use of masks
- Families are encouraged to provide their child with 2 comfortable masks of their choosing
- The District will provide disposable masks when needed
- Clear masks will be provided to reading teachers and some staff as appropriate for instructional purposes

Types of Masks Permitted:

- Cloth masks that securely cover the nose and mouth and fit snugly against the sides of the face (cloth masks, surgical masks, etc.)
- Surgical masks
- Bandanas, gaiters and vented masks discouraged
- Face shields may not be worn in place of a face mask, but may be worn in addition to a mask

Specific guidance will be communicated to parents and posted on the website



Handwashing and Hygiene

The District will take proactive measures to encourage healthy practices by:

- Providing instruction on proper handwashing procedures
- Displaying reminders throughout each school
- Installing handwashing stations in each school to eliminate congestion in restrooms
- Providing instruction on proper coughing and sneezing hygiene
- Providing hand sanitizer in all classrooms and in common spaces such as hallways
- Posting resources on the District website for parents to support school practices
- Closing water fountains and using only bottle-filling stations of which more have been added throughout the buildings
- Not permitting the sharing of learning materials, devices, desks, etc.
 - Students will be provided with personal Chromebooks
- Using barriers for services that require closer spacing, i.e. speech, OT, PT or where it is impractical to create necessary social distancing



Cleaning and Sanitization

The District will comply with all recommended cleaning protocols:

- All schools will be deeply cleaned & sanitized twice per week (Clorox sprayer)
- High-contact areas will be cleaned throughout the school day, including bathroom sinks and bottle filling stations
- All surfaces will be treated with Bio Protect that does not permit virus to adhere to it for 90 days
- Classrooms will be regularly cleaned with disinfectants
- IMS & IHS desks will be covered with newsprint/butcher paper that will be changed between classes (pilot)
- Teachers will be provided with disinfecting wipes



Transportation

The District and the transportation contractor will take measures to support health and safety:

- Survey data informs the District that ridership will be dramatically reduced
- The goal is to have students seated one per seat except for siblings who will be seated together
- All students and staff must wear masks at all times
- No eating on the bus (as per current practice)
- Bus seats will be wiped down between routes by IUFSD custodians
- Buses will be sanitized daily by the transportation contractor



Food Services/School Lunch

The District will continue to support the proper nutrition of its students, while providing for the health and safety of everyone:

- Elementary students will eat in their classrooms or cafeteria to provide for distancing
- Lunches will be delivered to the classroom and/or distributed through spaced pickup lines
- Meals will be pre-packaged to limit contact
- IMS & IHS cafeteria tables will be spaced further apart and students will not be seated across from one another
 - Alternate dining locations will be provided and supervised
 - All surfaces will be cleaned routinely and between lunch periods
- Food service staff will undergo necessary training
- Food preparation spaces and equipment will be sanitized daily
- Lunches will be available for students engaged in distance learning
- Free and reduced-priced meals will be provided to eligible students



Ventilation and Air Circulation

The District will take measures to ensure proper ventilation:

- Classrooms have mechanical ventilation systems that provide the required air exchanges
- All outside air dampers will be programmed/set for 100% fresh air until the weather cools
- All air-handlers will have MERV-13 filters installed
- Each classroom will have windows open to support fresh air circulation
 - Some windows don't open as wide as others by design or for safety purposes
- Classroom doors can be opened to aid air circulation
- Each classroom will have air conditioning (central cooling or window units)



Health Screening, Health Care & Treatment

- Daily health screening will be required before students report to school and bus stops and prior to staff reporting to work
 - An app will be introduced for the reporting of viral symptoms, fevers, contact with others who are ill per guidelines
 - Students and staff who are ill or were in contact with others who are will be required to stay home
- The District is fortunate to have expert nurses caring for our students who will monitor the health of students and staff
- Those who display signs of viral illness will be quarantined from others in a designated space until they can safely leave the school
 - All areas of contact will be immediately sanitized
- Routine health care will be provided; however, minor needs may be tended to outside the health office



COVID-19 Testing

- IUFSD is not equipped or permitted to conduct COVID-19 testing.
- We have a standing relationship with the Westchester County Department of Health (DOH), and in the event that testing is required, we will defer to the Westchester County DOH for any required or relevant information.
- Testing is readily available in our community.
- Students, staff or visitors requiring COVID-19 testing should contact their health provider, a local urgent care, federally qualified health center or visit the NYSDOH website to locate a nearby testing facility.
- The District will be able to provide expedited testing for staff members through its health insurance plan.

Testing locations can be found at:

<https://coronavirus.health.ny.gov/find-test-site-near-you>



Contact Tracing

The IUFSD will notify the state and local health department immediately upon being informed of any positive COVID-19 diagnostic test result by an individual within school facilities or on school grounds, including students, faculty, staff, and visitors to the District.

To assist the local health department with tracing the transmission of COVID-19, the District has developed and maintains a plan to trace all contacts of exposed individuals in accordance with protocols, training, and tools provided through the New York State Contact Tracing Program.

The District may assist with contact tracing by:

- Keeping accurate attendance records of students and staff members
- Ensuring student schedules are up to date
- Keeping a visitor log that includes the date and time, address and phone number, and which area of the school they visited
- Assisting the local health departments in tracing all contacts of the individual in accordance with the protocol, training, and tools provided through the NYS Contact Tracing Program
- Informing local health department of staff member testing positive regardless of county of residence.
- For all contact tracing, the DOH will require the name, address, and phone number as well as the name and phone number of the guardian of a student.



What Will Happen if there is a Case of COVID-19?

If/when COVID-19 cases are discovered, in consultation with the local health department and the school medical director/school physician the District will do the following:

- Close or quarantine locations of potential exposure for 24 hours, if possible
- Clean and disinfect locations as necessary
- Provide DOH with information as required per contact tracing protocols (i.e. 14 days of quarantine)
- Ensure student/staff member's return to school meets DOH/CDC guidelines
- Ultimate determination to close schools will be at the Superintendent's discretion

Confidentiality must be maintained as required by federal and state laws and regulations. Staff should not try to determine who is to be excluded without guidance and direction from the local health department.

The District will always proceed with an abundance of caution.